

**NORTHERN RAILWAY
(DELHI DIVISION)**

No. 758-E/878/Pt-I/P-8

Dt. 04.08.2025

NOTIFICATION NO. 17/2025/DELHI DIVISION

**SELECTION FOR PROMOTION TO THE POST OF STAFF & WELFARE
INSPECTOR IN PAY LEVEL- 6 AGAINST 50 % PROMOTEE QUOTA IN
PERSONNEL DEPARTMENT OF DELHI DIVISION**

1. It has been decided to hold a selection for filling up **2 vacancies for assessment period 01.07.2025 to 30.09.2026** for the post of Staff & Welfare Inspector, Pay Level - 6 against 50 % Promotee Quota in Personnel Department of Delhi Division.

Community wise bifurcation of vacancies is as under:

UR	SC	ST	Total	PwBD (in terms of Railway Board's letter no. E(NG)II/2017/RC-2/1 Policy dt. 27.02.2019)
1	1	0	2	01 (Including)

2. Eligibility and Service conditions:

In terms of RBE 161/2009 and RB letter no. E(NG)I-2007/PM4/7 dated 26.06.2008, applications are called from Sr. Clerks in PB-I Rs. 5200-20200+2800GP (Level-5) in Personnel Department of Delhi Division with minimum three years of regular service as on the date of notification.

3. Syllabus: Syllabus for the above selection issued vide **PS No. 16034/2025 dated 21.07.2025** is attached as **Annexure-II**. This is a common syllabus for the post as approved by the concerned PHOD and is applicable for all Divisions/Units over Northern Railway.

4. Pre Selection Coaching:

In terms of instructions contained in Railway Board Letter No. 88-E(SCT)I/42/2 dated 08.04.1991, pre-selection/pre-promotional training to SC/ST employees is to be conducted covering the syllabus of the examination for selection to non-safety category post and will be imparted for a period of 3 to 4 weeks. In case, if any employee expressed his/her un-willingness for pre-selection coaching, a written declaration to that effect may be obtained and forwarded to this office for record. Date for pre-selection coaching will be as per schedule provided by Branch Officer.

5. Procedure for written examination:

(i) The written examination will be conducted by Railway Recruitment Cell (RRC), Northern Railway through an Examination Conducting Agency to be provided by Railway Recruitment Board (RRB).

(ii) The written examination will be a Computer Based Test (CBT)/ Tablet Based Test (TBT) where there will be no physical question paper. All the questions will appear on the computer/ tablet and the employee will have to mark their responses/ answers to the questions on computer/tablet.

(iii) RRC/NR will be issuing a formal admit card **online (through the website <https://rrcnr.org>)** to each and every eligible and willing employee for appearing in the CBT/TBT. Examination Venue and time of reporting for the written



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examination will be there in the admit card. **As no physical communication will be made after issue of this vacancy notice, it will be the responsibility of the concerned employees to regularly visit RRC/NR's website as well as this Division's website for an update and to download the admit card as and when made available by RRC. Further, no supplementary/absentee examination shall be conducted on this ground.**

(iv) A link will also be made available on the above website (<https://rrcnr.org>) to the employees, explaining as to how the question will be appearing and how to mark the responses/ answers in the actual examination. Employees can practice through that link any number of times.

(v) Both physical and biometric attendance will be marked at the examination venue.

(vi) 100% questions will be objective type multiple choice questions.

(vii) There **will NOT be any negative marking** as panel will be made in order of seniority as per RBE 161/2009 and RB letter no. E(NG)I-2007/PM4/7 dated 26.06.2008. As per RBE 194/2019, "there will be no negative marking in selection against departmental quota where panel is arranged in the order of seniority from those qualified".

(viii) There shall be 10 questions in Official Language Policy and Rules. However, it is not mandatory to attend the same.

(ix) There will be 110 questions of objective multiple choice type with four answer options and the candidate has to answer a maximum of 100 questions. In case the candidate answers more than 100 questions, first 100 attempted questions are to be taken for evaluation.

(x) **The written examination will be of 02 (two) hours duration.**

(xi) There will be computerized evaluation.

6. Notifying to the employees:

(i) Applications of eligible staff, who fulfils the above eligibility criteria/conditions for the selection to the post of Staff & Welfare Inspector, Pay Level - 6 against 50 % Promotee Quota, duly completed in all respect in duplicate in prescribed proforma (**Annexure-I**) and forwarded by their concerned officer/Incharge should be submitted as hardcopy to Personnel Branch addressed to Sr. DPO/C, DRM Office, New Delhi at Single Window Cell of Delhi Division **on or before 11.08.2025** along with self attested copy of caste certificate/PwBD certificate/ Educational certificate etc. where ever applicable

(ii) Applications (Hard copy) received in this office after the target date will be summarily rejected. The notification should be given wide publicity and employees who are on leave/sick leave should be notified of the selection.

(iii) The Senior Subordinate/ Supervisor concerned has to furnish a certificate that "the eligible employees have been duly notified of the holding of the written examination and asked to submit their applications duly giving their willingness. They have also been informed about availability of any further information on RRC/NR's website (<https://rrcnr.org>) regarding availability of admit card and link for demo test." Such certificates should be forwarded to Personnel Branch addressed to Sr. DPO/C, DRM Office, Delhi Division **on or before 07.08.2025**. It will be the personal responsibility of the Senior Subordinate/ Supervisor to complete the formality in this respect. It is further advised that any other communication received in respect to the selection should invariably be intimated to all the eligible employees. In case of non-receipt of any communication the same may be obtained from the Personnel Department or from the Controlling Officer.

3.2.2019

Any laxity in this regard will be viewed seriously as it will adversely impact the above selection which is being conducted simultaneously for all Divisions/Units over Northern Railway.

7. Tentative schedule for holding the selection:

Activity number	Details of activity	Tentative date
PART-A		
1	Issue of notification	04.08.2025
2	Last Date of receiving application regarding willingness/unwillingness on or before	11.08.2025
3	Finalization of list of eligible candidates on or before	14.08.2025
4	Conclude pre-selection coaching	08.09.2025
5	Ready for computer based Test on	3 rd week of September-2025 onward.
PART-B		
4	Online issue of admit card & providing link for practice	E (the day when the admit card will be issued)
5	Conduct of written examination	E+3
6	Uploading of model answer key and activating objection tracker	E+4
7	Objection tracker will be available upto	E+11
8	Uploading of final answer key	E+14
9	Availability of result of written examination from RRC/NR to the indenting units	E+16
10	Finalizing proceedings of Selection Board/ Committee at Divisional/Unit level	E+19
11	Issue of panel	E+20

8. Websites to be visited regularly for any update:

RRC/NR's website: <https://rrcnr.org>

Delhi Division website: <https://nr.indianrailways.gov.in/> --->Division --->Delhi --->Personnel

DA: as above

DPP/MPP

**For Divisional Railway Manager/P
Delhi Division/N. Railway**

Circulation:

All CS&WLIs/Delhi Division: To handover a copy of this Notification to the employees appearing in Annexure-III under written acknowledgement

Ch.OS/OS, Confidential Cell, Delhi Division

Divisional Secretary/ NRMU, URMU, SCSTREA & OBCREA

Control Office, Delhi Division

RRC/NR's website (<https://rrcnr.org>)

Sr. PRO for uploading in website <https://nr.indianrailways.gov.in/> --->Division --->Delhi --->Personnel

Annexure I

APPLICATION FOR THE POST OF STAFF & WELFARE INSPECTOR (PERSONNEL Department)
IN PAY MATRIX LEVEL- 6 OF 7TH CPC PAY MATRIX AGAINST 50% PROMOTEE QUOTA IN
DELHI DIVISION

1. Name :
2. Father's Name:
3. PF No. :
4. HRMS ID :
5. Mobile No:
6. Email Id:
7. Designation :
8. Office :
9. Community (tick appropriate)

UR SC ST PWD

(If SC/ST copy of attested community certificate should be attached)

10. Date of Birth :
11. Date of Appointment :
12. Date of Regular Appointment :
13. Date of entry in present Grade/Post :
14. Present Pay in Pay matrix :
15. Date of Total regular service in
the Grade as per Eligibility Criteria :
16. Transfer Particulars if any from
other Department or from other
Divisions, if any :

17. Education Qualification :

(Copy of self-attested certificates should be enclosed)

Declaration

I hereby declare that all the particulars given in this application are true and correct to the best of my knowledge and belief. I am eligible for the selection as per eligibility criteria stipulated in the notification and I am _____ (**WILLING/UNWILLING -tick appropriate option**) to appear in the said Selection for SWLI 50% PQ. I understand that in the event of particulars or information given herein being found false or incorrect at later stage, I am liable to be taken up under D&AR for major penalty apart from my application being rejected.

Date

Signature

Name

Place

Designation

Certified and forwarded to

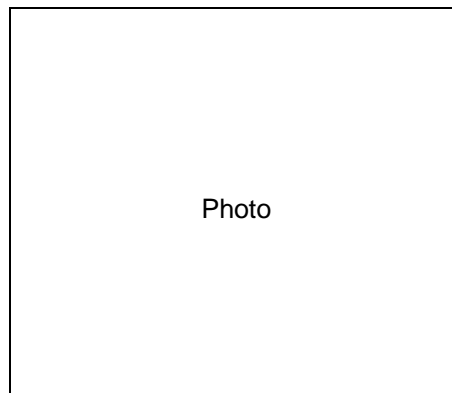
Date

Signature of supervisory official

Name

Place

Designation



Annexure -II

N.Rly.
Northern Railway

No. 561-E/7th CPC/ Pt. VI/2001/P-14
Date: 07.07.2015

DRM Office,
New Delhi

Category J/Delhi Division
All Branch Officer/Delhi Division
Sr Subordinate Incharges
Delhi Division.

(NR PS NO...16034...../.....2015.....)

Sub:- Syllabus for selection for the post of staff & welfare
Inspector Level-6

Ref:- General Manager/P, N. Rly., Hd. Qtr Office, Baroda House, New Delhi, letter Number

752-E/Policy matter/Syllabus/P.IIIA dated 21/07/2015

In reference to above subject, the syllabus for selection for the post of Staff & Welfare Inspector Level-6, is enclosed herewith for your information and necessary action please.

Please acknowledge the receipts.

DA/as above


(.....Piyush Kishan.....)

for Divisional Railway Manager/P

New Delhi

Copy for information & necessary action to:-

1. PA to DRM/Delhi
2. PA to all ADRMs
3. PA to Sr DPO/C, Sr DPO/II, Sr. DPO/III and all Personnel Officers & All Chief Office Supdt's/Personnel Delhi Division.
4. Divisional Secy/NRMU Delhi Division.
5. Divisional Secy/URMU Delhi Division
6. Divisional Secy/SC-ST Association Delhi Division.
7. Divisional Secy/OBC Association Delhi Division.

NORTHERN RAILWAY

Headquarters Office,
Baroda House,
New Delhi.

P.S.No.16034/2025

No. 752-E/Policy matter/Syllabus/EIH A

Dated:- 21.07.2025

DRM/NR-DLI, FZR, LKO, MB, UMB & JAT

CAO/C, K.Gate/DLI, CAO/C USBRL/Satyam Complex, TrikutaNgr/JAT.

CWM/CB-LKO, JUDW, AMV-LKO & ASR, CWM/Signal Shop/GZB.

Dy. CMM/SSB, AMV-LKO & JUDW

DY.CE/TMC/Line, State Entry Road, New Delhi.

Chief Manager (Prg. & Sty) Punjabi Bagh, Delhi.

Dy.CE/Bridge, CB-LKO, JUC & TKJ.

Sub: Syllabus for Selection for the post of Staff & Welfare Inspector Level-6

Ref: (i) PCPO's letter No PCPO/Sel./2025 dated 15.05.2025

(ii) Dy.CPO/HRD's Note No. PCPO/Sel./2025(1) Dt.17.07.2025

In reference to above subject, the syllabus for selection for the post of Staff & Welfare Inspector Level-6, is enclosed herewith for your information and necessary action please.

The above PS.No. is available on the website given as under:-
<https://nr.indianrailways.gov.in>

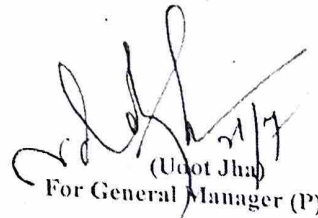
Hindi Version will follow.

Please acknowledge the receipt.

DA/as above

Copy to:-

1. All PHODs and All Officers of Personnel Deptt., HQ Office, Baroda House, New Delhi.
2. Genl. Secy./NRMU, 12 Chelmsford Road, New Delhi.
3. Genl. Secy./URMU, 166/2, P.K.Road, New Delhi.
4. Genl. Secy./AIOBC Rly Emp. Asso. 171/A3, Basant Lane, New Delhi.
5. Zonal. Secy. All India SC/ST Rly Emp. Asso. North Zone Office, Baroda House, New Delhi.
6. Genl. Secy. NRPOA Room No.301, HQ Office, Baroda House, New Delhi.
7. Dy CPO/IT, HQs Office, Baroda House, NDLS for uploading on the website.


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For General Manager (P)

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प्रमुख कार्य
 Principal Officer
 यह मन्त्रालय में कार्य करने वाले अधिकारी/अधीनस्थ अधिकारी
 एवं निदेशक/अधीनस्थ अधिकारी, एवं निदेशक
 Dy. Chief Personnel Officer (M/RD)
 H. No. 1, Baroda House, New Delhi

9.	Welfare Activities	
	I. SBF Rules & Constitution of SBF committee. Allocation of Budget & Expenditure of Funds under various heads of SBF II. Facilities to Railway employees and families - School, Holiday Home, Mahila Samitis, Handicraft Centers etc. III. Cultural Activities, Recreation Center, Railway Institutes and Clubs IV. Sports Activities, Scout & Guides Activities V. Co-operative Societies, Industrial Training Centers, Housing Societies VI. Canteens-statutory & non-statutory, amenities policy VII. Reimbursement of Fees, Scholarships VIII. Uniform Policy IX. Medical benefits to employees, pensioners & families - UMID & RELHS X. Homeopathic/Ayurvedic Dispensaries, Hospital Visiting Committees	10
10.	Role of Welfare Inspectors	
	I. Inspections - Related to HOER, Overtime, Sanctioned Strength & MOR II. Verifications - Initial Appointment, Dependent family, Medical unfit/disability, Residential, Education, Caste certificate and Family composition etc. III. Registers Maintained at various units for Grievances, Attendance etc. IV. Displaying of Statutory Notices V. Grievance Redressal Mechanism of Railways	05
11.	Industrial Relations	
	I. Elections & Recognition of Trade Unions II. Permanent Negotiation Machinery, PREM & FNM III. ZRUCC, Policy regarding Unrecognized Unions, Facilities to Office bearers of Recognized Unions/Associations	05
12.	D&AR & Conduct rules	
	I. Railway Services (Conduct) Rules & related instructions II. Railway Servants (Discipline & Appeal) Rules & related instructions	10
13.	Legal Matters & Grievance Redressal	
	I. Industrial & Labour Laws II. Laws on Contract Labour III. Employees Compensation Act IV. Payment of Wages Act V. Minimum Wages Act VI. Factories Act VII. Railway Servants (Hours of Work and Period of Rest) Rules, VIII. Job Analysis Meeting with LEO & Labour Commissioner, Labour Court, Industrial Tribunal Cases IX. CAT Act X. Trade Union Act XI. Right to Information Act XII. Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal Act 2013) XIII. Court Case & CAT, HC, SC and other Statutory Commissions/Bodies	20
14.	Rajbhasha: (Optional)	
	I. Rajbhasha Rules 1976 and its applicability on Railways	10

Note: The syllabus is only indicative in nature & not exhaustive.
